

CONTRACT

Barbara's Elegant Event Catering
5741 Webster Street
Downers Grove, Il 60516
(630) 341-3337 (fax) (630) 719-1657

Today's Date: _____

AGREEMENT between Barbara's Elegant Event Catering hereinafter called the Caterer and _____ hereinafter called Patron.

Main Contact's name: _____ Phone # (work) _____
(home) _____

Back-up Contact's name: _____ Phone # _____
(work) _____ (home) _____

Fax # _____

Mailing Address: _____ City _____ State _____ Zip Code _____

Date of function: _____ Location of Function _____

Starting time of Function _____ Ending Time of Function _____ Time of Meal _____

Approximate Number of Guests _____

Guaranteed final Count _____
(1 week before event, must be within 25% of original number of guests)

Price per guest \$ _____

Price and hours for servers \$ _____

Price and hours for bartenders \$ _____

Price and hours for event planning _____

Floral _____

Rentals _____

Linens _____

Cake _____

Other charges \$ _____ Anticipated Total \$ _____

***Gratuity is not included.

***Balance due at the end of your event.

Amount of Deposit \$ _____ Date Paid _____

Bills not paid in full within 30 days of the date of the event are deemed overdue and will be assessed a 1.5% interest charge, equivalent to 18% annually, further, if the patron fails to pay in a timely fashion and legal action is taken to recover any unpaid portion of the bill the patron is responsible for the caterer's reasonable attorney's fees.

1.) IT IS FURTHER AGREED as a condition precedent of the agreement that the Patron will pay a deposit, computed above on the acceptance of this contract. The deposit is non-refundable. 2.) 3.) Patrons agree to inform Caterer at least 7 days in advance as to a definite number guaranteed. Unfilled reservations will be billed. Caterer will prepare for approximately 10% more not exceeding 10 guests. An additional \$5.00 per person charge will be added to any additions made after the final deadline in addition to the set price per guest. 4.) The Caterer will exercise all reasonable care in security of liquor supplied by Patron and will furnish bartenders to dispense such liquor. However the patron will not hold the caterer liable if theft, breakage or vandalism should occur, or any other acts beyond reasonable care by the caterer. 5.) Should the affair be held in a facility with a liquor license held by the patron, then all security and/or liquor shall in no way involve the caterer and the patron will be responsible for all such aspects of the event. 6.) This contract is subject to the terms and conditions printed on the reverse side hereof and expressly made part hereof.

7.)The Patron further agrees to reimburse the Caterer for any overtime wages 8.) Patron assumes responsibility for any and all damages caused by any guest, invitee or other person attending function. 9.) It is understood that the Patron will conduct the function in and orderly manner and in compliance with all applicable laws, ordinances and regulations (and any special requirements of the patron set forth in the contract) 10.) In the event of breach of contract by Patron, the Caterer may keep deposit and patron shall be obliged to reimburse Caterer for any damage costs incurred reason of breach thereof, including, but not limited to, lost profits, the cost of any supplies purchased in anticipation of the event and for the contract price of the event. 11) This contract is contingent upon the absence of accidents or any causes beyond the control of the caterer. The caterer also reserves the right to make reasonable substitutions if unable to secure specific items. 12.) This agreement is not assignable.

MENU: